

MONTHLY COVERAGE PLAN

MONTH SEPTEMBER 2024

WEEK: 01 02 03 04 05

COVERAGE DATE: SEPTEMBER 16 TO 21, 2024

AREA SECRETARY: BEVERLY CARGASON

AREA: TACC MINDORO (REPUBLIC)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DATE: <u>Sept. 16</u>	DATE: <u>Sept. 17</u>	DATE: <u>Sept. 18</u>	DATE: <u>Sept. 19</u>	DATE: <u>Sept. 20</u>	DATE: <u>Sept. 21</u>
COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN
REMARKS	REMARKS	REMARKS	REMARKS	REMARKS	REMARKS
Collection: > Other Transaction	Collection: > Other Transaction	Collection: > Other Transaction > NO Transaction > Office Liquidate & make a sales invoice > Jimmaw Making > San Jose Solid Ent. > XF Hardware	Collection: > Other Transaction > Tansing Ent. > MR Hardware & Const. Supply > Jimmaw Missing > Pick up POC check > XF Hardware > STY Hardware > Pick up POC check > San Jose Solid Enterprise > Pick-up POC check > Siscoar Trading > Pick up POC check of stamp. > Tansing Ent. distribut. SOA > MR Hardware & Const. Supply > Pick up POC check & withholding tax	Collection: > Other Transaction > NO Collection > Withdrawal POF BDO ATM	Collection: > Other Transaction > NO Collection > Office - make a coverage plan & report for vending document to the main office
Bank Deposit:	Bank Deposit:	Bank Deposit:	Bank Deposit:	Bank Deposit:	Bank Deposit:
		> NO Deposits		> XF Hardware > STY Hardware POF 1,453,140.00 PAB	X

LEAVE

LEAVE

BEVERLY CARGASON

AREA SECRETARY

RYZ MAY NEMENZO

COLLECTION OFFICER

CREDIT & COLLECTION MANAGER

JULIE GALAMITON

GENERAL MANAGER