

MONTHLY COVERAGE PLAN

MONTH SEPTEMBER 2024

WEEK: 01 02 03 04 05

COVERAGE DATE: SEPTEMBER 23 TO 28, 2024

AREA SECRETARY: BEVERLY CARGASON

AREA: TACC MINDORO (REPUBLIC)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DATE: <u>Sept. 23</u>	DATE: <u>Sept. 24</u>	DATE: <u>Sept. 25</u>	DATE: <u>Sept. 26</u>	DATE: <u>Sept. 27</u>	DATE: <u>Sept. 28</u>
COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN	COVERAGE PLAN
REMARKS	REMARKS	REMARKS	REMARKS	REMARKS	REMARKS
Collection: <u>> Lbc Express</u> - sending documents > Other Transaction - Mayor's Office - brought office supplies > Lbc Express > Tanning Enterprises - Pick up POC check payment Pnp 221,880 min 2525 Oxc cl# 030120 Bank Deposit: <u>> Laborador Enterprises</u> Pnp 33,425.00 1st Partial PNB	Collection: <u>> AI Unit Construction</u> - POC check - POC cl# 0124 Pnp 28,200.00 min 2531 > AI Trans Construction - POC check PNB cl# 0123 Pnp 28,200.00 min 2532 > Tanning Enterprises Bank Deposit: <u>> NO Deposits</u>	Collection: <u>> Lbc Express</u> - sending emails - Invites of top executives to the main office > Other Transaction Bank Deposit: <u>> Laborador Enterprises</u> Pnp 112,400 min 2523 > E.P. Ramirez Motor Parts & con. mdc.	Collection: <u>> Office</u> - Print sales in subdividing book of top overmade > Other Transaction Bank Deposit: <u>> Laborador Enterprises</u> Pnp 33,425.00 1st Partial PNB > Laborador Enterprises Pnp 33,425.00 2nd Partial PNB	Collection: <u>> STAFFS Hardware & con. mdc.</u> Pnp 117,260.00 1st Partial min 3304 > Other Transaction Bank Deposit: <u>> PNB Bank</u> - Get the bounce check of Laborador Enterprises	Collection: <u>> Office</u> - Attending meeting > Other Transaction Bank Deposit: <u>> PNB Bank</u> - Get the bounce check of Laborador Enterprises

BEVERLY CARGASON

AREA SECRETARY

RYZ MAY NEMENZO

COLLECTION OFFICER

CREDIT & COLLECTION MANAGER

JULIE GALAMITON

GENERAL MANAGER

MONTHLY COVERAGE PLAN

MONTH SEPTEMBER & OCTOBER 2024

WEEK: 1 2 3 4 5

COVERAGE DATE: SEPTEMBER 30 TO OCTOBER 05, 2024

AREA SECRETARY: BEVERLY CARGASON

AREA: TACC MINDORO (REPUBLIC)

MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
DATE: <u>September 30</u>		DATE: <u>October 01</u>		DATE: <u>October 02</u>		DATE: <u>October 03</u>		DATE: <u>October 04</u>		DATE: <u>October 05</u>	
COVERAGE PLAN	REMARKS	COVERAGE PLAN	REMARKS	COVERAGE PLAN	REMARKS	COVERAGE PLAN	REMARKS	COVERAGE PLAN	REMARKS	COVERAGE PLAN	REMARKS
Collection: <u>Other Transaction</u>		Collection: <u>Other Transaction</u>		Collection: <u>Other Transaction</u>		Collection: <u>Other Transaction</u>		Collection: <u>Other Transaction</u>		Collection: <u>Other Transaction</u>	
Bank Deposit:		Bank Deposit: <u>Dep. Kamitaz Motor Parts & Gen. Mdl.</u> <u>> Labrador Enterprises</u>		Bank Deposit:		Bank Deposit: <u>Dep. Kamitaz Motor Parts & General Mdl.</u> <u>> Labrador Ent.</u>		Bank Deposit:		Bank Deposit:	

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